



Chicago Section IFT  
the First Section

## Chicago Section IFT Executive Committee Meeting Minutes

**Date:** May 9, 2011

**Place:** InterContinental Hotel Chicago O'Hare

**Time:** 3:30 – 5:00PM

**Attending Officers:** Uwe Nienaber, Pamela Vaillancourt, John Chambers, Diane Dawson

**Executive Committee:** Laura Colby, Matt Hutchinson, Linda Kragt, Linda Perucca, Laura Grey

**Committee Chairs:** Terri Cummings, Mike Carson, Jim Anderson, Sanford Wolgel, Atul Khare, David LeVally, Suraya Gabel

**Guests:** Gerald Bard, Marla Todd, Dr. Gary List

**Staff:** Lynnda Nelson

**Call to order** Meeting called to order at 3:32 PM Pamela Vaillancourt

**Approval of Previous Minutes** John Chambers

**Chair Elect Report** Uwe Nienaber

Report Submitted on New CSIFT Structure. Our Incoming CSIFT Chair contacted all Committee Chairs affected by the newly proposed structure and received positive reviews. Several current committees' responsibilities will be bundled together under one committee. This will increase the synergies between committees and the people involved. The structural change does not incur any changes in our By-Laws. The proposed structure is to be reviewed at the May 23<sup>rd</sup> CSIFT leadership conference. Some of the Committees may be renamed.

**Treasurer's Report** John Smith  
Report submitted.

**CSIFT Business Office (IAMI) Report** Lynnda Nelson  
Report submitted. For Suppliers' Night, YTD, CSIFT has sold the same number of booths as of this date last year and we have 5 new companies with booths. Our Business Office, IAMI, is finalizing a web based program for Suppliers' Night attendees to be able to search for companies or products and services prior to the event.

For the 2011 CSIFT golf outing, IAMI is putting out the first marketing email this Thursday. The registration price is the same as last year. The golf committee has 4 new members and they



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will have a lunch meeting next week. Committee Member John Fenstermacher will be announcing the golf outing details at tonight's dinner meeting.

### **New Business**

1. IFTSA Fun Run: As a platinum sponsor of the IFTSA Fun Run, CSIFT was given 8 free registrations for the event. Michael Carson and Atul Khare have signed up so far and we will be soliciting for additional participants through May 17.
2. Dues: CSIFT discussed an increase to our annual dues from \$15 to \$25. A motion was made and passed for an increase to \$25. Student dues would increase to half the price of professional dues. This requires a vote from our members and will not take effect unless approved by our members.
3. EXCOM vacancy: There was a motion that Dr. John Budin be appointed to the EXCOM to replace the vacancy of Dean Lustig. It was unanimously passed.

### **Auditing Committee**

Thomas Gush

Tanner Lecture: For 2011-2012, it was advised that the Tanner Lecture budget be reviewed with our Treasurer for a better understanding of where the Tanner Lecture monies are allocated.

External Auditing: Our Business Office, IAMI, wants an auditing company checking their work to make sure all the assets are being taken care of correctly. EXCOM also wants an external audit. There was a motion to move forward and have an audit and this motion was amended. The Amended Motion: CSIFT contract an audit with Picker and Associates to do an external audit for the last two years. The amended motion and the amended motion passed unanimously. (Note: Picker and Associates is the accounting firm used for our last audit and for our taxes.)

### **Awards**

Diane Dawson

Atul Khare (FONA), and Anna Lovis (Equichem) are the 2010-2011 Service Award Winners.

### **Directory Committee**

Bill Becht

There is no revenue or expenses to date for this committee. They are looking to offer internet advertisement on the CSIFT website.

### **Hospitality Committee**

John Chambers

Report submitted. CSIFT Student night was a success with 40 students in attendance and 35 student dinner sponsors. There was a new idea submitted for next year's student night: During the social hour (5 to 6 p.m.), companies who are interested in recruiting undergraduate students could be there in the form of table top exhibits with recruiting literature including open positions for a fee.



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### **House Committee**

Matt Hutchinson

There are 95 people for tonight's dinner meeting. The attendance numbers are higher than 2010 in part due to members of an IFT task force attending our dinner meeting. The House Committee is already planning for next year and Jan Miller has an ongoing document for ideas for future locations. The University of IL said they would welcome us to their campus for a CSIFT dinner meeting and suggested that AOCS may want to participate in a joint meeting in Decatur, IL.

### **Long Range Planning Committee**

Atul Khare

Report submitted. Everything is set for the May 20<sup>th</sup> USP Forum and the registration is open. The IP Strategy Program is scheduled for June 22<sup>nd</sup>, 2011. There was a unanimous decision to set the registration fee at: \$20 for members and \$35 for non members with a free membership to CSIFT. It was discussed that the LRP Committee is to submit a proposal for \$1000 in financial assistance for the IP Presentation, realizing that the \$1000 can be taken out of the LRPC operational expenses.

### **Marketing Committee**

Dean Lustig

Lynnda Nelson is looking through the notes from Dean Lustig and a new Marketing Committee Chair is a priority for CSIFT. Jim Anderson offered to help but will need to focus on Suppliers' Night.

### **Membership Committee**

John Schuette

600(+) Chicago area members of IFT are not members of CSIFT. The Membership Committee is working to identify these members and contact them and see if they will join the CSIFT. A social event to invite non-members was suggested.

### **Members in Transition Committee**

Sanford Wolgel

Report submitted. 16 people attended the April 11<sup>th</sup> workshop. Today's workshop was cancelled due to a death in the speaker's family. It has been rescheduled for the fall. Sanford has 3 more people interested in the joining this committee.

### **Young Professionals Committee**

Michael Carson

The next YP event is scheduled for May 26<sup>th</sup> at Haymarket Brew club. Michael Carson asked to attend the IFT Strategic Leadership conference in New Orleans if his hotel could be paid by CSIFT. With YP 2010-2011 budget having \$1750 in operating expenses remaining, so Michael Carson could represent CSIFT as our YP, there was a motion for one night's hotel expenses to be expensed through the YP budget. The motion was unanimously approved. Vijay Aurora will also be attending and representing CSIFT as an Officer.



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### **Program Committee**

Uwe Nienaber

Report submitted. The Program Committee had a teleconference on April 22<sup>nd</sup> and the main agenda was to discuss the program for next year. The CSIFT September speaker is Dr. Roger Clemens, 2011-2012 IFT President and his topic will be Dietary Guidelines. The location for this event is TBD.

### **Scholarship Committee**

Marla Jo Todd

Report submitted. The Scholarship Committee is looking into partnering with other organizations as the Committee continues to work on endowments. An idea was brought up to see if the CSIFT could help connect with companies that are looking to donate equipment for local food science programs to benefit to our Section's schools. For 2011, the Strietelmeier scholarship had submissions from 3 candidates which were reviewed, met the scholarship criteria, and were recommended for approval to CSIFT. Motion: to award scholarships to each of the 3 candidates. The Motion was seconded and carried. Our 2011 Strietelmeier scholarship winners:

Mary Ann Forness  
Susan Nielsen  
Sheila Moore

### **Newsletter Committee**

Anna Lovis

Report submitted.

### **By-Laws Committee**

Mona Reinhard

No report.

### **Nominating Committee**

Diane Dawson

No report.

### **Finance Committee**

Luci Landberg Maass

No report.

### **Suppliers' Night Committee**

Joe Stout

No report.

### **Host Section Activities Committee**

Linda Perucca

No report.

### **Tanner Committee Report**

Zuoxing Zheng

No report.



**Website Committee**

No report.

Open

**C-Far Committee**

No report.

Nate Matusheski

**Golf Outing Committee**

No report.

Mike Hosler

**Communication Committee**

No report.

Susan Nielsen

**Historian Committee**

No report.

Dave LeVally

**Continuing Education Committee**

No report.

Terry Cummings

**Employment Committee**

No report.

Gary Willis

**Minuteman Committee**

No report.

James Anderson

Motion to adjourn meeting at 5:12 PM – The motion was second and carried.

**Submitted by: John Chambers**  
**CSIFT Secretary**