



Chicago Section IFT the First Section



Chicago Section IFT Executive Committee Meeting Minutes

Monday, October 15, 2012

Place: Maggiano's Little Italy, 4999 Old Orchard Center, Skokie, IL

Time: 4:00-5:00PM

Attending Officers: Vijay Arora, John Chambers, Sanford Wolgel, Uwe Nienaber, John Smith

Executive Committee: Matt Hutchinson, Linda Perucca, Bill Becht, Timothy Stubbs, Manoj Shah, Laura Gray, Laura Colby, Jan Miller, Bill Becht, John Budin

Committee Chairs: Gerald Bark, Dean Duxbury, Jim Anderson, Zuoxing Zheng

Guests: J. Peter Clark, John Ruff, Valerie Sershon, Dave LeVally, Barbara Lee-Budin

Staff: Lynnda Nelson

Call to order: Meeting called to order at 4:02 PM

Vijay Arora

A request was made to have hard copies of agenda available at ExCom meetings.

Approval of Previous Minutes

Sanford Wolgel

Approved as submitted

Treasurer's Report

John Smith

Budget accepted as submitted. Manoj Shah will meet with Treasurer before next ExCom meeting to discuss possible investment ideas.

Top-of-the-Agenda Business

John Smith

Tax Return – 2010-2011 - IRS accepted return with no penalties.

CSIFT Business Office (IAMI) Report

Lynnda Nelson/Marty Roth

Accepted as submitted. Membership is growing. Suppliers Night – more than 540 booths.

Committee Reports

Auditing Committee

Thomas Gush

No report. Committee chair will be contacted to determine status.

Awards/Nominating Committee

Uwe Nienaber

Jamie Colby has volunteered to run as Treasurer. Rest of slate is being developed.

Finance Committee:

Luci Landberg Maass

Current budget submitted.



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Golf Outing Committee

Report submitted: \$11,253 for scholarship fund.

Mike Hosler/John Fenstermacher

Historian

No report

Dean Duxbury

Hospitality/ Student Night

Report submitted. Manoj Shah is helping Dominican University determine what it would have to do to meet IFT requirements for approved food science program.

Keith Schafer/Lisa Kringas

Host Section Activities

Starting to kick off activities for July National IFT. Need a subcommittee co-chair for family activities and technical tours. Seeking companies for technical tours.

Linda Perucca / Pat Sullivan

House

September, great turnout - 132. About 75 for today, which is better than last October - only 40 because of Columbus Day.

Matt Hutchinson

For December, have contract with Melrose in Barrington. Looking for restaurant/banquet facility for Griffith Labs meeting.

Long Range Planning

Report submitted. Requested chairs to review CSIFT's vision statement to clarify and perhaps update direction for next few years. Developing membership survey.

Jerry Bard

Marketing (CFAR / Minute Person / Newsletter / Social Media / Sponsorship / Website) –

Report submitted. Sponsors appear confused about what they get, so a new sponsoring process is being developed, including a marketing piece for sponsorships. IAMI has a spreadsheet showing who has sponsored what and by event, however, it would be helpful to have separate line items in the budget for sponsorships.

Request to update pictures on website, especially banner slide show and perhaps an album. Might be some cost involved. The pictures in the newsletter expire so a work around might have to be developed. The website committee will coordinate with IAMI because pictures can only be uploaded to website from IAMI's office. Jim Anderson will speak to his son, who is a website expert to help IAMI.

Membership Committee

Report submitted. Goals aligned with long-range plan and handbook. Suggested that Membership committee collaborate with Minuteman committee. Membership incentive ideas were proposed such as contests for free dinners and gifts for recruiting new members.

Laura Colby

New Professionals Committee

Report submitted. Successful event at Brewery – 32 attendees.

Mike Carson



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Professional Development (Career Guidance and Continuing Education/Employment/ Members in Transition/Technical Programs)

Sanford Wolgel

Report submitted. Seeking volunteer to chair technical programs subcommittee.

Program

John Chambers

No report

Scholarship

John Budin

No report

Supplier's Night

Jim Anderson

Report submitted. 540 booths sold. Extra booth sales more than offset decrease in ad sales. Exhibit Guide is finished. Innovation Forum is set up. Special 50th anniversary activities are planned.

Tanner Committee Report:

Zuoxing Zheng

Report Submitted. Nomination deadline extended. Decision will be made by early Feb.

New Business

IFT Scientific Program: Call for Proposals

Vijay Arora

Please send in ideas

IFT Awards: Nicholas Appert award Jury Chair

Vijay Arora

Will keep us posted.

Motion: To adjourn meeting at 5:03 pm – Motion was seconded and carried.

Submitted by: Sanford Wolgel CSIFT Secretary