



Executive Committee Minutes

Date: March 9, 2015

Place: The Carlisle

435 E. Butterfield Rd., Lombard, IL 60148

Time: 4:00 – 5:00 PM

Attending Officers: John Budin, James Colby, John Chambers, Olivia Fisher

Executive Committee: Mike Carson, Laura Colby, Laura Gray, Jan Miller, Linda Perucca, Manoj Shah, Timothy Stubbs, Keith Schafer, Matthew Hutchinson, and Mike Wanous.

Committee Chairs: John Chambers, Denise Michalik, Katie Schmidt, Susan Abraham-Rivera (on the phone), Nancy Moriarity,

Guests:

Staff: Alyssa Nelson

Call to order: Meeting called to order at 4:02 PM

John Budin

Roll Call and Approval of Previous Minutes (make changes to minutes on next page)

Olivia Fisher

Treasurer's Report

Jamie Colby

We've been in process of setting up account bond investments with Morgan Stanley. We got the final signature card to set up the transfer of money and will be working with them on appropriate bond investments.

Top-of-the-Agenda Business

CSIFT Business Office (IAM) Report

Alyssa Nelson

Alyssa presented highlights of the submitted report.

Management Contract Update

Tim Stubbs

There is a document in the hands of the officers, the bid document will be sent to companies on Monday and are due April 15.

Update on IFT Unified Membership

John Budin

Several telephone meetings with seven Sections of IFT: Chicago, New York, Southern California, Minnesota, Iowa, Nebraska, and Wisconsin. Strong collaboration between these Sections. Soon to be completed and then a final summary document to be generated.

Proposal for CSIFT Task Force on Student / New Professional Initiatives

John Budin

Use of GoToMeeting for Committee Meetings

John Budin

Notes were submitted to the Executive Committee on use of GoTo Meetings.

Finance Committee inputs on Expense Reimbursement

Uwe Nienaber



Uwe provided a summary of the current process of expense reimbursement. General discussion suggested there was not a need to revise it.

Updated CSIFT Expense Reimbursement Form

John Budin

An updated expense form was distributed to Executive Committee Members and Committee Chairs.

Scholarship Plan Update

Nancy Moriarity

Nancy provided an update of the Scholarship plan and stated she would host two conference calls as informational sessions within the next month.

Membership Subsidize Discussion

Dan Best

A general discussion of subsidizing membership fees. No vote was taken.

Committee Reports

Auditing

Terry Schwartz

Awards/Nominating

John Chambers

Finance

Uwe Nienaber

See minutes in top of the agenda

Golf Outing

Mike Hosler / John Fenstermacher

Historian

Sanford Wolgel

Hospitality/Student Night

Keith Schafer

Host Section Activities

Pat Sullivan

House

Julie Ip

Comment by Manoj: The program and house committees will get together regarding the 2015/2016 schedule.

Long-Range Plan

Dan Best

Marketing (CFAR/ Minuteperson/ Newsletter/ Social Media/ Sponsorship/ Website)

Denise Michalik

See report

Membership

Joy Dell'Aringa / Sharim Lane

See report

New Professionals

Molly Connor / Niki Baran

Professional Development (Career guidance & education, Employment/ Technical Programs)

Susan Abraham-Rivera

See report

Program

Glenn Bluemer

See report

Scholarship

Nancy Moriarity

Suppliers' Night

Jim Anderson

Tanner

Zuoxing Zheng

Tanner Lecturer announced: Gary Reineccius from the University of Minnesota.



Chicago Section
Institute of Food Technologists



Meeting adjourned at 4:53 PM

Respectfully submitted,
Olivia Fisher, Secretary