



Chicago Section IFT Executive Committee Meeting Minutes

Date: February 15, 2016

Place: Carnivale Chicago

702 W. Fulton Market, Chicago, IL 60661

Time: 4:00 – 5:00 PM

Attending Officers: John Budin, Joy Dell’Aringa, and Glenn Bluemer

Executive Committee: Dan Best, Mike Carson, Laura Colby, Laura Gray, Jan Miller, Manoj Shah.

Committee Chairs: Denise Michalek

Guests: Steve Hill, Ivonne Litwin, John Chambers, Krista Ruhnke, Tim Stubbs, Adam Moody, John Ruff, Katie Schmidt, Laura Saran, Thomas Gush

Staff: Lynnda Nelson

Call to Order 4:05 PM

Glenn Bluemer

☒ Roll Call and Approval of Previous Minutes (p 4)

Glenn Bluemer

Joy made the motion to approve the minutes. Seconded by Jan and approved.

☒ Treasurer’s Report (p 7)

Glenn Bluemer

Top-of-the-Agenda Business

☒ Budget Report (p 8)

John Budin

We are spending as much as we are bringing in.

☒ **CSIFT Business Office (IAMI) Report** (p 9)

Lynnda Nelson

Lynnda shared information about the 2015 SN and the 2016 SN plans. The plan is to continue with the morning seminars and a keynote speaker to speak on Future 2050. Manoj mentioned Knechtel is interested in doing a live virtual tour the AM of SN. Asked him to connect them with Lynnda, John C. and Jim A. Also idea on having a party the night before. Shared idea to again create job interview space. Sponsors for free other companies charged \$250-\$350.00 per space to cover the expense.

☐ **Update on Bylaws and Affiliation Agreement**

John Budin

John shared the SCIFT letter to IFT. CSIFT has submitted our draft bylaws to IFT. Plan is to vote on the final draft at the May meeting. If any of the Sections do not sign the affiliation agreement they could be kicked out of IFT. Questions on whether or not CSIFT should sign it – board asked to review it in detail and ask questions.

☐ **Leadership Training Update**

Joy Dell’Aringa

Task force created for all events/initiatives related to students and new professionals. A webpage is going to be built where the student resumes can be posted and we are encouraging companies to post



internships. Right now it is a members-only section and students do not have access – need to review this as part of the student task force initiative.

June 17 Leadership Training at the Arlington Race Course. Pre-work required. More details coming soon.

☒ **Scholarship Program Update** (p 15)

Steve Hill

Steve provided an update on the new scholarship program. The name of the new scholarship program is the Chicagoland Food Industry Scholarships. For 2016 the scholarship program will remain the same with the transition ready in 2017. Adopting the IFT Feeding Tomorrow guidelines on how to manage the award of the scholarships with some adjustments. A scholarship application process is being created on the CSIFT site with the intention of moving it to the CFSF website in the future. Consider if you'd like to be a juror or if you know of someone who might be of interest.

☒ **Chicago FOOD Initiative** (page 21 and separate document)

Dan Best & Steve Hill

Food Cluster Project – meeting attended by Dan, John C. and Denise last year as they launched. Encouraging “food” companies to move to the Chicago area to make Chicago THE place for food companies. Idea is economic growth and jobs. Quaker, Kraft, Ingredion are all involved as well as banks. They would be a conduit for communicating education opportunities and other services. A network of connections to help their business perform.

BMO and JP Morgan Chase banks are also involved. Suggestion is for CSIFT to play a larger role in this initiative to reach audiences. Looking for access to database of chief executives in the area.

☒ **Marketing Update** (p 12)

Denise Michalek

Encouraging all committee chairs and members to post on social media to spread the CSIFT message on your events and posts to leverage the contacts of each person – social. Need to do a better job of defining the role of the marketing committee. Looking to create an annual marketing plan with the intention to increase CSIFT recognition with outside / related disciplines.

Committee Reports

☐ Auditing

Terry Schwartz

☒ Awards/Nominating (p 10)

John Budin

Nominations due March 31.

☐ Finance

Uwe Nienaber

☐ Golf Outing

Mike Hosler / John Fenstermacher

☐ Historian

open

☒ Hospitality/Student Night

Keith Schafer

Laura Saran shared the student day schedule with the tour, panel discussion. Survey sent out to students ahead of time for panel questions. Looking for donations for student bags.

☐ Host Section Activities

Pat Sullivan

John C. asked if there is an interest in volunteering at IFT in July. Please contact John C. To get a free admission you need to volunteer 6 hours but anyone can assist.



- ☒ House (p 11)
- ☐ Long-Range Plan

Julie Ip
Katie Potthoff

- ☒ Marketing (CFAR/ Minuteperson/ Newsletter/ Social Media/ Sponsorship/ Website) (p 12)

Denise Michalik/Lynnda Nelson

- ☒ Membership (p 13)

Deepa Thakar /Christie McElya

- ☐ New Professionals

Megan Godin / Bridget McClatchey

- ☐ Professional Development (Career guidance & education Education/ Employment/ Technical Programs)

Susan Abraham-Rivera

- ☒ Program (p 14)

Joy Dell'Aringa

- ☒ Scholarship (p 15)

Nancy Moriarity

- ☒ Suppliers' Night (p 19)

Jim Anderson

- ☐ Tanner

Zuoxing Zheng

Motion to adjourn meeting at **5:05** PM – Motion to adjourn Jamie, was seconded a by John.

Submitted by: Lynnda Nelson / Katie Schmidt
CSIFT Acting Secretaries