



Executive Committee Minutes

Date: December 14, 2015

Place: Brookfield Zoo

8400 W 31st St, Brookfield, IL 60513

Time: 4:00 – 5:00 PM

Attending Officers: John Budin, James Colby, Joy Dell'Aringa, Jennifer Farrell, and Glenn Bluemer

Executive Committee: Bill Becht, Dan Best, Mike Carson, Laura Gray, Linda Perucca, and Manoj Shah.

Committee Chairs: John Ruff, Todd Freund, Katie Potthoff, Deepa Thaka, Christie McElya, and Bridget McClatchey.

Guests: John Chambers, Dave Levally

Staff: Lynnda Nelson

Call to order: Meeting called to order at 4:08 PM

Glenn Bluemer

Approval of Previous Minutes:

Jennifer Farrell

Vote to approve board members for CFSF, 9 of 9 approved.

Approval of previous minutes: 9 of 9 approved.

Treasurer's Report:

Jamie Colby

See Program Report (p. 7)

Top-of-the-Agenda Business

☒ Budget Report (p. 8)

Lynnda Nelson

☒ CSIFT Business Office (IAMI) Report

Lynnda Nelson

See Program Report (p. 9)

12 boxes of documents and pictures, recommended to scan and save electronically (currently in storage). Recommended to recruit a historian to review and maintain. Also recommended to add the dinner presentation topic and brief summary of topic to meeting minutes.

Supplier's night sponsorship recommendations- see attached report

☒ 75th Anniversary Party Update (Jan 25th)

Joy Dell'Aringa

See Program Report (p. 16)

☒ Draft 2016 CSIFT/CFSF Sponsorship program for approval

Glenn Bluemer

See Program Report (p. 18)

Recommended that CFSF take over golf outing for fundraising purposes. Co-branding allowed? Splitting sponsorship allowed? Is it a violation of 501c3?

☐ Leadership Team Announcements

Glenn Bluemer

- Keith Schafer is looking for a co-chair for Hospitality
- John Budin is looking for recommendations for a treasurer to replace Jamie Colby whose term ends on August 31.



☐ Storage Locker Materials

Glenn Bluemer

Recommendation to close locker, change to location that is climate controlled, and have materials scanned

Committee Reports

☐ Auditing

Terry Schwartz

☐ Awards/Nominating

John Chambers

☐ Finance

Uwe Nienaber

☐ Golf Outing

Mike Hosler / John Fenstermacher

☐ Historian

open

☐ Hospitality/Student Night

Keith Schafer

☐ Host Section Activities

Pat Sullivan

☐ House

Julie Ip

☒ Long-Range Plan

Katie Potthoff

Report submitted

More activities suggested, dinners, social events, etc. Also a proposed internship project.

Will need to get a task force together for proposed internship

☐ Marketing (CFAR/ Minute person/ Newsletter/ Social

Denise Michalik

Media/ Sponsorship/ Website)

☒ Membership

Deepa Thakar /Christie McElya

Report submitted

Would like to do another event similar to the Kombucha event at Imbibe

☒ New Professionals

Megan Godin / Bridget McClatchey

Report submitted

Events went well, will be planning more for next year- sushi making class, whirly ball, etc.

☐ Professional Development (Career guidance & education

Susan Abraham-Rivera

Education/ Employment/ Technical Programs)

☒ Program

Joy Dell'Aringa

Report submitted

☒ Scholarship

Nancy Moriarity

Report submitted

☐ Suppliers Night

Jim Anderson

☐ Tanner

Zuoxing Zheng

☒ *Committee Report Attached*

Motion to adjourn meeting at **5:12** PM – Motion to adjourn Jamie, was seconded a by John.

Submitted by: Jennifer Farrell

CSIFT Secretary