



Executive Committee Minutes

Date: December 14, 2015

Place: Brookfield Zoo

8400 W 31st St, Brookfield, IL 60513

Time: 4:00 – 5:00 PM

Attending Officers: John Budin, James Colby, Joy Dell'Aringa, Jennifer Farrell, and Glenn Bluemer

Executive Committee: Bill Becht, Dan Best, Mike Carson, Laura Gray, Linda Perucca, and Manoj Shah.

Committee Chairs: John Ruff, Todd Freund, Katie Potthoff, Deepa Thaka, Christie McElya, and Bridget McClatchey.

Guests: John Chambers, Dave Levally

Staff: Lynnda Nelson

Call to order: Meeting called to order at **4:08 PM**

Glenn Bluemer

Jennifer Farrell

Approval of Previous Minutes:

Vote to approve board members for CFSF, 9 of 9 approved.

Approval of previous minutes: 9 of 9 approved.

Treasurer's Report:

Jamie Colby

See Program Report (p. 7)

Top-of-the-Agenda Business

Budget Report (p. 8)

Lynnda Nelson

CSIFT Business Office (IAM) Report

Lynnda Nelson

See Program Report (p. 9)

12 boxes of documents and pictures, recommended to scan and save electronically (currently in storage). Recommended to recruit a historian to review and maintain. Also recommended to add the dinner presentation topic and brief summary of topic to meeting minutes.

Supplier's night sponsorship recommendations- see attached report

75th Anniversary Party Update (Jan 25th)

Joy Dell'Aringa

See Program Report (p. 16)

Draft 2016 CSIFT/CFSF Sponsorship program for approval

Glenn Bluemer

See Program Report (p. 18)

Recommended that CFSF take over golf outing for fundraising purposes. Co-branding allowed? Splitting sponsorship allowed? Is it a violation of 501c3?

Leadership Team Announcements

Glenn Bluemer

- Keith Schafer is looking for a co-chair for Hospitality
- John Budin is looking for recommendations for a treasurer to replace Jamie Colby whose term ends on August 31.



Storage Locker Materials Glenn Bluemer
Recommendation to close locker, change to location that is climate controlled, and have materials scanned

Committee Reports

<input type="checkbox"/> Auditing	Terry Schwartz
<input type="checkbox"/> Awards/Nominating	John Chambers
<input type="checkbox"/> Finance	Uwe Nienaber
<input type="checkbox"/> Golf Outing	Mike Hosler / John Fenstermacher
<input type="checkbox"/> Historian	open
<input type="checkbox"/> Hospitality/Student Night	Keith Schafer
<input type="checkbox"/> Host Section Activities	Pat Sullivan
<input type="checkbox"/> House	Julie Ip
<input checked="" type="checkbox"/> Long-Range Plan	Katie Potthoff
Report submitted	
More activities suggested, dinners, social events, etc. Also a proposed internship project.	
Will need to get a task force together for proposed internship	
<input type="checkbox"/> Marketing (CFAR/ Minute person/ Newsletter/ Social Media/ Sponsorship/ Website)	Denise Michalik
<input checked="" type="checkbox"/> Membership	Deepa Thakar /Christie McElya
Report submitted	
Would like to do another event similar to the Kombucha event at Imbibe	
<input checked="" type="checkbox"/> New Professionals	Megan Godin / Bridget McClatchey
Report submitted	
Events went well, will be planning more for next year- sushi making class, whirly ball, etc.	
<input type="checkbox"/> Professional Development (Career guidance & education Education/ Employment/ Technical Programs)	Susan Abraham-Rivera
<input checked="" type="checkbox"/> Program	Joy Dell'Aringa
Report submitted	
<input checked="" type="checkbox"/> Scholarship	Nancy Moriarity
Report submitted	
<input type="checkbox"/> Suppliers Night	Jim Anderson
<input type="checkbox"/> Tanner	Zuoxing Zheng
 <input checked="" type="checkbox"/> <i>Committee Report Attached</i>	

Motion to adjourn meeting at **5:12** PM – Motion to adjourn Jamie, was seconded a by John.

Submitted by: **Jennifer Farrell**
CSIFT Secretary