

IFT Chicago Section Suppliers' Night

November 9, 2016



**DONALD E.
STEPHENS**
CONVENTION CENTER
— ROSEMONT —

exhibitor **SERVICES** manual



financial park
AT ROSEMONT



ROSEMONT
It's All Here

Index of Services

For your convenience, the services and show information available through RES and the Donald E. Stephens Convention Center have been categorized and color coded. Please use this sheet as a reference guide when looking for a particular form.

GENERAL INFORMATION

- Show Specials
- Order Summary and Payment
- Terms and Conditions

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- Standard Furniture
- Custom Furniture

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- Booth Cleaning
- Internet & Telecommunications
- Audio Visual
- Labor Order Form
- I&D Labor Order Form
- Labor Union Guidelines

FREIGHT SHIPPING

- Material Handling
- Shipping Instructions
- Advance Warehouse Shipping Label
- Direct Shipping Label

RES CUSTOMER SERVICE CONTACT INFORMATION

General
847-696-2208
customerservice@rosemontexpo.com

Marne Kirkwood
847-993-4803
mkirkwood@rosemontexpo.com

Linda Talaber
847-993-4657
ltalaber@rosemontexpo.com

Visit RESEXPO.com for Online Ordering



TO: IFT CHICAGO SECTION SUPPLIERS' NIGHT EXHIBITORS
FROM: ROSEMONT EXPOSITION SERVICES
RE: SHOW MOVE-IN AND SET-UP INFORMATION

Dear Exhibitors,

On behalf of Rosemont Exposition Services, I would like to welcome you as an exhibitor at THE IFT CHICAGO SECTION SUPPLIERS' NIGHT and let you know that as the General Contractor on the show, we will do our utmost to assist you towards a successful event. To help coordinate your show activities, below we have listed relevant information you may need to insure a smooth and professional set-up.

ALL DIRECT SHIPMENTS TO THE DONALD E. STEPHENS CONVENTION CENTER

THERE WILL BE NO CHARGE FOR DIRECT SHIPMENTS RECEIVED AT THE DONALD E. STEPHENS CONVENTION CENTER ON THE IFT CHICAGO SECTION SUPPLIER'S NIGHT.

Direct shipments to the DONALD E. STEPHENS CONVENTION CENTER will be received and delivered to the exhibitor's booth.

The move-in of exhibits and materials at the DONALD E. STEPHENS CONVENTION CENTER will take place from 8:00 AM to 12:00 noon on Wednesday November 9, 2016.

The shipping address is as follows for direct shipments to the DONALD E. STEPHENS CONVENTION CENTER ONLY ON NOVEMBER 9TH.

IFT CHICAGO SECTION SUPPLIERS' NIGHT EXHIBITORS
Company Name
Booth Number
c/o Rosemont Exposition Services
9300 William Street
Rosemont, IL 60018

PLEASE BE SURE TO INSTRUCT YOUR FREIGHT CARRIER TO DELIVER SHOW MATERIALS CONSIGNED DIRECTLY TO THE DONALD E. STEPHENS CONVENTION CENTER NO EARLIER THAN WEDNESDAY, NOVEMBER 9TH. THE MATERIALS CANNOT BE HELD AT THE DONALD E. STEPHENS CONVENTION CENTER PRIOR TO THAT DATE, AND SHOULD BE SENT TO THE WAREHOUSE ADDRESS.

BOOTH FURNISHINGS

Each booth space will be automatically provided with the following equipment. It will not be necessary to order the following items.

- a.) Standard pipe and drape
- b.) Exhibitor I.D. sign
- c.) 2 – skirted tables (skirted in show colors)
- d.) 2 – side chairs
- e.) 1 – wastebasket

If your company will require additional furnishings in excess of that provided above, please fax the appropriate attached form back to R.E.S. indicating which items you may require at (847) 696-9797.

MOVE-OUT

The IFT CHICAGO SECTION SUPPLIERS' NIGHT is scheduled to close on WEDNESDAY, NOVEMBER 9, 2016 AT 6:00 PM. All show materials should be removed from the hall at that time, and shipping arrangements are the responsibility of the individual exhibitor. **(AFTER THE CLOSE OF THE SHOW ANY FREIGHT LEFT IN THE EXHIBIT HALL AFTER 7:30 P.M. ON NOVEMBER 9, 2016 WILL BE RE-ROUTED AND BILLED TO THE INDIVIDUAL EXHIBITOR).** To assist you in setting up your OUTGOING SHIPMENT, Rosemont Exposition Services, Inc. will have a drayage desk located at the Exhibitor's Service Center, where labels, shipping instruction forms and shipping information will be available.

PAYMENT POLICY

It is the policy of Rosemont Exposition Services to collect all set-up and warehouse charges during the run of the show. Your on-site representative should be prepared to settle all invoices. A credit card number must be furnished in order to establish all accounts. To avoid any misunderstanding regarding show charges, please bring any discrepancies to the attention of R.E.S. Service Center. **ADJUSTMENTS CANNOT BE MADE AFTER THE CLOSE OF THE SHOW.** Acceptable forms of payment are cash, company or certified check, Visa, MasterCard, American Express, Discover or money orders.

ROSEMONT AT YOUR SERVICE

Show Your Badge **DINING SPECIALS**

Present your badge at any of the following Rosemont area restaurants and receive special offers with a purchase of an entree! Must show tradeshow badge for discount.



FREE Signature Cannoli

With purchase of any salad or sandwich, or pizza with side and drink. Beer and wine available. Call for Delivery

10425 W. Touhy Ave.
847-803-2333



10% OFF of the Food Portion of Your Bill

Not valid with any other promotions.

10275 W. Higgins Rd.
847-298-8200



\$10 Show Ticket

Wed-Friday shows (excluding special events). Reservations required. Must be 21 or over. Two item minimum purchase during the show.

MB Financial Park
847-813-0484



One Free Appetizer with two entrees, up to a \$13 value

5320 N. River Road
847-233-3776



20% Discount on Lunch or Dinner

Not applicable for alcohol or Gibson's steakhouse

Embassy Suites
5500 N. River Road



FASHION OUTLETS
CHICAGO

FREE Green Savings Card

Simply visit Concierge Service, near Saks Fifth Avenue Off 5th One Redemption per Badge

5220 Fashion Outlets Way
847-928-7500



Complimentary Pan-Fried Calamari with Hot Cherry Peppers

Limit one table of four.

5340 N. River Road
847-671-8125



One Dessert

Limit 1 per table of four with purchase of entrees

9421 W. Higgins
847-653-3300



Complimentary "Bar Bites"

Limit one per table of two.

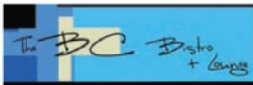
9525 W. Bryn Mawr Ave.
847-678-5155



Complimentary Harry's Tiramisu and Coffee

Limit one per table

10233 W. Higgins Rd.
847-699-1200



20% Discount on Lunch or Dinner

Not applicable for alcohol or Gibson's steakhouse

Doubletree Hotel
5460 N. River Road



FREE Appetizer

Per couple with dinner or lunch Not valid with any offer or promotions.

6111 N. River Road
847-518-0990



15% OFF of the Food Portion of Your Bill

Located in MB Financial Park
847-233-0099



One Crème Brulee Dessert

Limit one per table of four. With purchase of entrees.

5464 N. River Road
847-928-9900



15% OFF of the Food Portion of Your Bill

Dine in only

MB Financial Park
847-233-0077



10% OFF of the Food Portion of Your Bill

Not valid with any other offers or promotions.

10290 W. Higgins Road
847-296-5760



10% OFF Your Entire Bill

Not valid with any other offers or promotions. Excludes tax, tip and alcohol

Crowne Plaza Hotel
5440 N. River Road



15% OFF of the Food Portion of Your Bill

Located in MB Financial Park
847-233-0080



Complimentary Appetizer of Your Choice

Limit one per table of four.

Inside Muvico Theatre
847-447-1040 ext. 135



15% OFF of the Food Portion of Your Bill

Limit one per table

Hilton Rosemont O'Hare
5550 N. River Road



15% OFF of the Food Portion of Your Bill

Dine in only.

Breakfast, Lunch, Dinner Late Night

9501 W. Devon
847-685-3940





www.resexpo.com

Order Summary and Payment

Please Mail, E-mail or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
E-mail: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

IFT Chicago Section Suppliers' Night
November 9, 2016

Deadline To Receive Discounted Rates:
October 28, 2016

We understand that your calculation is only an estimate of charges, and may not reflect the balance of the final invoice.

Please indicate below method of payment to be used for services provided by ROSEMONT EXPOSITION SERVICES.

CASH
 CREDIT CARD
 CHECK Check # _____

Check should be made payable to
Rosemont Exposition Services, Inc.

Rosemont Exposition Services requires pre-payment of all advance orders. Payment may be by check drawn on U.S. Funds Account, MasterCard, Visa, American Express, or Discover Card.

For information on wire transfers please contact Customer Service at 847-696-2208.

If you wish to authorize Rosemont Exposition Services to charge the amount of your advance orders and any additional amounts incurred as a result of show site orders placed by you or your representative, as well as outbound billing to your credit card account, please complete the information requested below.

SERVICES AND EQUIPMENT ORDERED	TOTAL FROM ORDER FORMS
Standard Furniture	\$
Standard Booth Accessories	\$
Custom Furniture	\$
Carpet Rental	\$
Exhibit Rental	\$
Pegboard Rental	\$
VU Case Rentals	\$
Signage & Graphics	\$
RES Extras	\$
Floral	\$
Photography	\$
Electrical Service	\$
Plumbing Service	\$
Cleaning	\$
Internet & Telecommunications	\$
Computer Rental	\$
Audio Visual	\$
Material Handling	\$
Carpenters	\$
Riggers	\$
Decorators	\$
Electricians	\$
Net Amount Due	\$

Payment Information for Credit Cards

MasterCard VISA American Express Discover Card

Account Number: _____ Expiration Date: _____ CV2 Code: _____

Cardholder Billing Address: _____

Signature of Cardholder: _____

Company Name: _____ Show Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Authorized By: _____ Email: _____

Signature: _____ Booth #: _____

By signing, I agree to all Terms and Conditions as outlined on the reverse side of this form.

Note that it is the policy and practice of Rosemont Exposition Services to mail out exhibitor show service statements at the conclusion of each event. If your company's show site personnel would like to review this statement during the event, please have them stop at the RES Service Center.



www.resexpo.com

Terms And Conditions

ORDER SUMMARY AND PAYMENT SHEET

Rosemont Exposition Services, Inc. requires all advance orders to be paid in full. Payments must be made in U.S. funds. Methods of payment are cash, certified, company or traveler's check, Discover, Visa, MasterCard or American Express. All statements presented on show site must be paid in full at that time, unless previous arrangements have been made for credit in advance. Please see that your show site representative is aware of this policy, and has a means of payment. The credit card authorization section of this form can also be used for show site payments.

STANDARD FURNITURE - CARPET RENTAL - CUSTOM FURNITURE - UTILITIES

Full payment must accompany advance order. Check or credit card is acceptable. Check should be made payable to Rosemont Exposition Services, Inc. For credit card payment please fill out the Order Summary and Payment Sheet included in your exhibitor kit. Orders and payment must be received by the deadline date indicated to be charged at the discount rate.

Note that discount rates are available only if orders are received by RES on or before the deadline date identified on each of the service order forms included in this kit. Also please be aware of all terms and conditions as outlined on the Standard Furniture, Carpet, Custom Furniture and Utilities Forms. Adjustments cannot be made after the event.

CANCELLATION TERMS

There will be a 100% charge on skirted tables and drape cancelled once show set-up has begun. Cancellation charges for all other items is 50% of the standard rate. NO ADJUSTMENTS WILL BE MADE AFTER SHOW CLOSING

LABOR

When ordering labor, please be aware of the following:

1. This advance labor request will be considered as only a reservation for labor.
2. On the day and time that you require labor, you must go to the Labor Service Desk, pick up and sign out your labor crew.
3. The labor crew will not be sent to your booth without being signed out.
4. Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.
5. All labor is billed at one-half hour minimum for each man.
6. Number of workers required will be determined by labor foreman.
7. Gratuities are not required or accepted by any DES/RES Labor Crew.

MATERIAL HANDLING

Drayage and warehouse freight are billed on a round-trip basis, and invoicing will be done from the actual weight as listed on the inbound bills of lading. If you have any questions about material handling, please contact our Customer Service Department. NOTE THAT NO ADJUSTMENTS TO DRAYAGE CHARGES WILL BE MADE ONCE THE SHOW MOVE-OUT HAS CONCLUDED.

WASTE REMOVAL

Environmental Protection Agency (EPA) regulations require that all water soluble cutting and grinding fluids (coolants-synthetics, soluble oil) be removed in approved containers at the end of the show. This service is available from the official General Contractor who will collect the fluids named on the front from special steel barrels (55 gal. drums) and remove them from the show premises. Each exhibitor, however, has the responsibility of collecting and placing the fluids named on the front of his/her barrel(s).

WATER SOLUBLE CUTTING AND GRINDING FLUIDS (COOLANTS-SYNTHETIC, SEMI-SYNTHETIC, SOLUBLE OIL) ONLY SHALL BE PLACED IN APPROVED BARRELS AS MARKED. DO NOT MIX WITH WASTE STRAIGHT OIL, AS THIS WILL RESULT IN A PREMIUM SURCHARGE OF DOUBLE THE QUOTE PER GALLON CHARGE.

WASTE STRAIGHT OIL MUST NOT BE MIXED WITH ANY OTHER MATERIALS INCLUDING WATER SOLUBLE CUTTING AND GRINDING FLUIDS (COOLANTS-SYNTHETIC, SEMI-SYNTHETIC, SOLUBLE OIL) AS THIS WILL RESULT IN A SURCHARGE TO THE EXHIBITOR PER GALLON FOR REMOVAL OF MIXED FLUIDS. ONLY PLACE WASTE STRAIGHT OIL IN DESIGNATED BARRELS.



www.resexpo.com

Standard Furniture

IFT Chicago Section Suppliers' Night
November 9, 2016

Deadline To Receive Discounted Rates:
October 28, 2016

Please Mail, Email or Fax
Completed Form to RES:

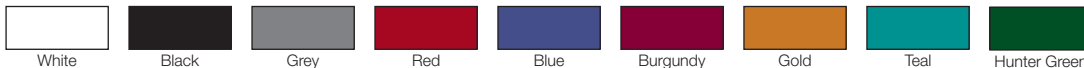
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

SKIRTED TABLES & RISERS

Any order received without a specific color will be accommodated with show colors.



	QUANTITY	DISCOUNT	STANDARD	TOTAL
2' x 4' x 30" Skirted Table	_____ x	\$95.00	\$130.00	\$ _____
2' x 4' x 42" Skirted Table	_____ x	\$95.00	\$130.00	\$ _____
2' x 6' x 30" Skirted Table	_____ x	\$105.00	\$140.00	\$ _____
2' x 6' x 42" Skirted Table	_____ x	\$105.00	\$140.00	\$ _____
2' x 8' x 30" Skirted Table	_____ x	\$115.00	\$150.00	\$ _____
2' x 8' x 42" Skirted Table	_____ x	\$115.00	\$150.00	\$ _____
4th side of skirting	_____ x	\$35.00	\$45.00	\$ _____
Skirt color	_____			
1' x 4' x 1' Skirted Riser	_____ x	\$50.00	\$80.00	\$ _____
1' x 6' x 1' Skirted Riser	_____ x	\$60.00	\$90.00	\$ _____
4th side of skirting	_____ x	\$15.00	\$20.00	\$ _____
Skirt color	_____			



UNSKIRTED TABLES & RISERS



	QUANTITY	DISCOUNT	STANDARD	TOTAL
2' x 4' x 30" Wood Table	_____ x	\$45.00	\$65.00	\$ _____
2' x 4' x 42" Wood Table	_____ x	\$45.00	\$65.00	\$ _____
2' x 6' x 30" Wood Table	_____ x	\$50.00	\$70.00	\$ _____
2' x 6' x 42" Wood Table	_____ x	\$50.00	\$70.00	\$ _____
2' x 8' x 30" Wood Table	_____ x	\$55.00	\$75.00	\$ _____
2' x 8' x 42" Wood Table	_____ x	\$55.00	\$75.00	\$ _____
1' x 4' x 1' Riser	_____ x	\$30.00	\$50.00	\$ _____
1' x 6' x 1' Riser	_____ x	\$35.00	\$55.00	\$ _____

BOOTH FURNITURE



	QUANTITY	DISCOUNT	STANDARD	TOTAL
30" Diam. Round Table 30" Tall (Black Top)	_____ x	\$130.00	\$160.00	\$ _____
30" Diam. Round Table 42" Tall (Black Top)	_____ x	\$135.00	\$165.00	\$ _____
Arm Chair	_____ x	\$75.00	\$100.00	\$ _____
Black Barstool with back	_____ x	\$75.00	\$100.00	\$ _____
Side Chair	_____ x	\$65.00	\$90.00	\$ _____

ORDER TOTAL \$ _____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Custom Furniture

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

IFT Chicago Section Suppliers' Night
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Deadline To Receive Discounted Rates:
October 28, 2016

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
CHAIRS						
CH100	JACOBSON CHAIR	BK WH	110	140		
CH101	DELTA CHAIR	BK	120	160		
CH102	MONACO CHAIR	BK	120	160		
CH104	TOLEDO CHAIR	NAT	120	160		
CH106	CRISS CROSS CHAIR	WH	120	160		
CH109	LIQUID CHAIR	BU GR GY RD	140	190		
CH111	STUDIO CHAIR	WH	120	160		
CH113	LESLIE CHAIR	WH	120	160		
CH114	TENDY CHAIR	BK WH WL	120	160		
CH115	SHEN CHAIR	BK WH	140	190		
CH117	GENEVA CHAIR	WH	120	160		
CH118	EURO CHAIR	BK GY WH	120	160		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
BAR STOOLS						
ST201	DELTA BAR STOOL	BK	140	190		
ST202	MONACO BAR STOOL	BK	140	190		
ST203	EQUINO STOOL, Adj.	BK RD WH	175	225		
ST204	TOLEDO BAR STOOL	NAT	150	200		
ST205	KOOL BAR STOOL	BK GR OR WH YL	140	190		
ST206	CRISS CROSS BAR STOOL	WH	140	190		
ST208	TICKLE STOOL, Adj.	WH OR RD	140	190		
ST209	LIQUID BAR STOOL	BU GR GY RD	160	210		
ST210	OTTO BAR STOOL, Adj.	WH	150	200		
ST213	ENZO BAR STOOL	BK	150	200		
ST214	TENDY BAR STOOL	BK WH WL	140	190		
ST215	SHEN BAR STOOL	BK WH	170	215		
ST217	PLUTO BAR STOOL, Adj.	BK WH	150	200		
ST218	EURO BAR STOOL, Adj.	BK GY WH	150	200		
ST219	TECH STOOL, Adj.	WH	150	200		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
CAFÉ TABLES 30"H						
CT300	PEDESTAL TABLE 24"DIA	BK WH	135	175		
CT301	PEDESTAL TABLE 30"DIA	BK WH	150	200		
CT302	CAFE TABLE 36" DIA	BK GY WH	165	210		
CT303	CAFE TABLE 42" DIA	BK GY WH	175	225		
CT304	SQUARE CAFE TABLE 30"	BK WH	165	210		
CT305	SQUARE CAFE TABLE 36"	BK WH	175	225		
CT306	TRAVE TABLE 36"DIA	GLASS	180	235		
CT307	BISTRO TABLE 30"DIA	NAT BK WH WL	165	210		
CT310	CHROMA TABLE 27.5 Square	ALUMINUM	150	200		
CT311	CHROMA TABLE 27.5 Round	ALUMINUM	150	200		
CT313	MARTINI TABLE 36"	CH/GL	180	235		
CT350	AVANTE 36X30	GLASS	210	275		
CT353	ALTOS TABLE 36X60	GLASS	240	315		
CT355	ABBY TABLE 32X55	WH	240	315		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
BAR TABLES AND BARS 42"H						
BT400	BAR PEDESTAL TABLE 24"DIA	BK WH	150	200		
BT401	BAR PEDESTAL TABLE 30"DIA	BK WH	165	210		
BT402	BAR HIGH TABLE 36" DIA	BK WH GY	175	225		
BT404	SQUARE BAR TABLE 30"	BK WH	175	225		
BT405	SQUARE BAR TABLE 36"	BK WH	185	240		
BT406	TRAVE BAR TABLE 32"DIA	GLASS	210	275		
BT407	BRAVO BAR TABLE 30"DIA	NT BK WH WL	180	235		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
BT410	CHROMA BAR TABLE 23.5" DIA	ALUMNUM	170	215		
BT413	MARTINI BAR TABLE 32"DIA	CH/GL	210	275		
BT450	MANHATTAN BAR	STAINLESS	660	875		
BT451	INFORMATION CTR. w/doors	BK WH	385	500		
BT453	MILANO BAR	BK WH	660	875		
BT454	BALI BAR	BK WH	450	585		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
MODULAR BARS AND LED PEDESTALS <i>(BT486 for use with BT480-BT48)</i>						
BT460	ITALIA CURVED BAR w/light	WH	600	780		
BT461	ITALIA BAR w/light	WH	480	640		
BT462	ITALIA CORNER BAR w/light	WH	480	640		
BT463	ITALIA DELUXE BAR w/light	WH	720	950		
BT480	MOD CYLINDER PEDESTAL 18	WH	150	195		
BT481	MOD CYLINDER PEDESTAL 30	WH	180	235		
BT482	MOD CYLINDER PEDESTAL 42	WH	210	275		
BT483	MOD CUBE 24X24	WH	180	235		
BT484	MOD CUBE PEDESTAL 21X42	WH	210	275		
BT485	MOD CURVED BENCH 48x18	WH	220	285		
BT486	LED LIGHT BOX w/adaptor MULTI (RBGW)		90	125		
BT490	LUMA CUBE w/light	WH	240	315		
BT491	CHARGING CUBE - USB	WH	310	410		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
CONFERENCE AND OFFICE CHAIRS						
CO500	DAVE CHAIR	BK	150	200		
CO501	DANIELLE SIDE CHAIR	BK	140	190		
CO502	OTTO CHAIR	BK WH	165	215		
CO505	LEATHER GUEST CHAIR	BK	150	200		
CO506	LEATHER HIGHBACK CHAIR	BK	165	210		
CO507	GUEST CHAIR	BK	125	160		
CO508	MIDBACK CHAIR	BK	140	190		
CO509	STACKABLE SIDE CHAIR	BK	70	100		
CO510	STACKABLE ARM CHAIR	BK	75	105		
CO512	TASK CHAIR	BK	105	140		
CO513	TASK STOOL	BK	130	180		
CO517	CAD STOOL	WH	130	180		
CO518	RECEPTION CHAIR	BK	160	210		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
CONFERENCE TABLES						
CF603	CONFERENCE TABLE 48"DIA	BK WH GY COG MAP	275	365		
CF605	RECTANGULAR TABLE 6'	BK CG MP WH	360	470		
CF606	CONFERENCE TABLE 6'	BK WH GY	360	470		
CF608	CONFERENCE TABLE 8'	BK WH GY	415	540		
CF609	RECTANGULAR TABLE 8'	BK WH	415	540		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
OFFICE FURNITURE						
OF650	DESK W/LOCKING 2-DRAWER	BK	385	500		
OF652	LATERAL FILE, LOCKING	BK	275	365		
OF653	STORAGE CABINET LOCKING	BK WH	275	365		
OF654	COMPUTER WORKSTATION	BK	135	170		
OF658	SIDEBOARD	BR	360	465		
OF659	CREDENZA	WH	360	465		
OF670	PARSON DESK	GY WH	250	335		

CONTINUED ON NEXT PAGE

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Custom Furniture Continued

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

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Deadline To Receive Discounted Rates:

October 28, 2016

ITEM # DESCRIPTION COLOR DISC REG QTY TOTAL

LOUNGE SEATING

LG703	MADRID LEATHER SOFA	BK WH	450	585		
LG704	MADRID LEATHER LOVESEAT	BK WH	420	550		
LG705	MADRID LEATHER CHAIR	BK WH	390	520		
LG706	SCANDIC LEATHER SOFA	BK RD WH	450	585		
LG707	SCANDIC LEATHER LOVESEAT	BK RD WH	420	550		
LG708	SCANDIC LEATHER CHAIR	BK RD WH	390	520		
LG712	SOLO SOFA	BK RD	390	520		
LG713	SOLO LOVESEAT	BK RD	360	480		
LG714	SOLO CHAIR	BK RD	330	440		
LG717	IBIZA CHAIR	BK WH	450	585		
LG720	CAPRI SECTIONAL SOFA	BK WH	475	625		
LG721	CAPRI SECTIONAL BENCH	BK WH	360	460		
LG722	DANE SOFA	GY	450	585		
LG723	DANE CHAIR	BU GR OR TP YL	390	520		
LG725	MADISON ARM CHAIR	BK WH	270	360		
LG726	MADISON SECTIONAL	BK WH	180	240		
LG727	MADISON CORNER SECT.	BK WH	210	280		
LG728	MARSHMALLOW SOFA	WH	480	630		
LG729	MIAMI CHAIR	GY WH	390	520		
LG730	SOHO CURVED BANQUETTE	WH	415	540		
LG731	SOHO CURVED BENCH	WH	360	480		
LG732	SOHO LOVESEAT	WH	390	520		
LG733	TRIBECA LEATHER SOFA	GY	495	645		
LG734	TRIBECA LEATHER LOVESEAT	GY	470	610		
LG735	TRIBECA LEATHER CHAIR	GY	415	540		
LG736	DAKOTA SOFA	BR	415	540		
LG738	DAKOTA CHAIR	BR	390	520		
LG750	BENCH OTTOMAN	BK WH	210	280		
LG755	BLOCK OTTOMAN	BK BU RD WH	105	140		
LG756	ANGLE OTTOMAN	BK RD SL WH	275	365		
LG757	RECTANGLE BLOCK OTTOMAN	BK RD SL WH	180	240		
LG760	CAPRI ROUND OTTOMAN	WH	180	140		
LG763	JAVA BENCH 6'	NAT	210	275		
LG780	STEN SWIVEL CHAIR	BK RED WH	180	240		
LG787	PLUTO CHAIR	BK WH	180	240		
LG788	LUNA CHAIR	BK WH	180	240		

OCCASSIONAL TABLES

OT800	MONZA SQUARE COCKTAIL	BK	180	240		
OT801	MONZA OVAL COCKTAIL	BK	175	225		
OT802	MONZA END TABLE	BK	140	190		
OT803	MONZA SOFA TABLE	BK	180	240		
OT804	TUSCAN COCKTAIL TABLE	TK	200	265		
OT805	TUSCAN END TABLE	TK	165	215		
OT806	HILO COCKTAIL TABLE	GL	200	265		
OT807	HILO END TABLE	GL	165	215		
OT814	PALMA COCKTAIL TABLE	WALNUT	200	265		
OT815	PALMA END TABLE	WALNUT	165	215		
OT816	PALMA SOFA TABLE	WALNUT	205	270		
OT821	VEGA TABLE 18" DIA. Adj.	BK BU RD YL GR WH	105	136		
OT822	VIENNA COCKTAIL TABLE	SLV/GL	200	265		

ITEM # DESCRIPTION COLOR DISC REG QTY TOTAL

OT823	VIENNA END TABLE	SLV/GL	165	215		
OT828	ABBY COCKTAIL TABLE	GY WH	200	265		
OT829	ABBY END TABLE	GY WH	165	215		
OT830	JUPITER SIDE TABLE	BK WH	165	215		
OT836	SIENA SOFA TABLE	GL	205	270		
OT837	SIENA COCKTAL TABLE	GL	165	215		
OT838	SIENA END TABLE	GL	140	190		
OT839	LINEAR COCKTAIL BENCH	STEEL	200	265		
OT840	LINEAR END BENCH	STEEL	165	215		
OT841	GIO COCKTAIL TABLE	ESPRESSO	165	215		
OT842	GIO END TABLE	ESPRESSO	140	190		
OT843	SPA COCKTAIL TABLE	GL	200	265		
OT844	SPA END TABLE	GL	165	215		
OT853	PORTLAND COCKTAIL TABLE	WL	200	265		
OT854	PORTLAND END TABLE	WL	165	215		
OT855	KLUB COCKTAIL TABLE	WH	200	265		
OT856	KLUB END TABLE	WH	165	215		
OT857	KLUB SOFA TABLE	WH	210	275		
OT858	KAI COCKTAIL TABLE	BK	200	265		
OT859	KAI END TABLE	BK	165	215		
OT860	FIJI COCKTAIL TABLE	GL	200	265		
OT861	FIJI END TABLE	GL	165	215		

EXTRAS

XT199	FOLDING CHAIR	GY	50	75		
XT900	REFRIGERATOR 4.1 CF	WH	195	250		
XT906	VELOUR ROPE	BK RD	30	40		
XT909	WATERFALL CLOTHES RACK	CHROME	100	135		
XT910	COAT TREE	ST	85	125		
XT911	WASTEBASKET	BK	35	65		
XT913	6 POCKET LIT RACK	BK	105	140		
XT915	CURVED 6 POCKET LIT RACK	SILVER	140	190		
XT916	COMPUTER PEDESTAL 24X42	BK WH	310	410		
XT919	CUBE PEDESTAL	BK WH	200	265		
XT922	LAURENCE SHELF 72" H	BK WH	165	215		
XT923	METAL SHELVING 54" H	BK CH	105	140		
XT924	METAL SHELVING 72" H	BK CH	140	190		
XT925	CUBE SHELF 58"H	GY RD WH	140	190		
XT948	5 TIER LOCKER	BK	200	260		
XT950	LIMA LAMP	BK	100	135		
XT951	LIMA FLOOR LAMP	BK	165	210		
XT952	LUX LAMP	BK WH	105	140		
XT953	LUX FLOOR LAMP	BK WH	175	225		
XT957	TWIST FLOOR LAMP	SILVER	195	250		
XT958	LINEN LAMP	WH	105	140		
XT959	LINEN FLOOR LAMP	WH	175	225		
XT960	CURVED LAMP	ST	105	140		
XT961	CURVED FLOOR LAMP	ST	175	225		
XT970	PILLAR LIGHT -MULTI	WH-MULTI	270	360		

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

Chairs



CH100 JACOBSON CHAIR
Black, White



CH101 DELTA CHAIR
Black



CH102 MONACO CHAIR
Black



CH104 TOLEDO CHAIR
Natural/Chrome



CH106 CRISS CROSS
White/Chrome



CH109 LIQUID CHAIR
Blue, Green, Grey, Red



CH111 STUDIO CHAIR
White



CH113 LESLIE CHAIR
White



CH114 TENDY CHAIR
Black, Walnut, White



CH115 SHEN CHAIR
Black, White



CH117 GENEVA CHAIR
White



CH118 EURO CHAIR
Black, Grey, White



Bar Stools



ST201 DELTA STOOL
Black



ST202 MONACO STOOL
Black



ST203 EQUINO STOOL
Black, Red, White - Adj.



ST204 TOLEDO STOOL
Natural/Chrome



ST205 KOOL STOOL
Black, Green, Orange, White, Yellow



ST206 CRISS CROSS STOOL
White/Chrome



ST208 TICKLE STOOL
White, Orange, Red - Adjustable



ST209 LIQUID STOOL
Blue, Green, Grey, Red



ST210 OTTO STOOL
White



ST213 ENZO STOOL
Black



ST214 TENDY STOOL
Black, Walnut, White



ST215 SHEN STOOL
Black, White



ST217 PLUTO STOOL
Black, White



ST218 EURO STOOL
Black, Grey, White - Adjustable



ST219 TECH STOOL
White - Adjustable

Café Tables



CT300/CT301 PEDESTAL TABLE
24" OR 30" Round - Black, White



CT302/CT303 CAFE TABLE
36" or 42" Round - Black, White, Grey



CT304/CT305 SQUARE CAFE TABLE
30" OR 36" Square - Black, White



CT306 TRAVE TABLE
36" Round - Chrome/Glass



CT307 BISTRO TABLE
30" Round - Black, Natural, Walnut, White



CT310 CHROMA TABLE
27.5" Square - Aluminum



CT311 CHROMA TABLE
27.5" Round - Aluminum



CT313 MARTINI TABLE
36" Round - Chrome/Glass



CT350 AVANTE
60" x 36" Black/Glass



CT353 ALTOS TABLE
60" x 36" Chrome/Glass



CT355 ABBY TABLE
60" x 36" White

Bar Tables and Bars



BT400/401 BAR PEDESTAL TABLE
24" & 30" Round - Black, White



BT402 BAR HIGH TABLE
36" Round - Black, White, Grey



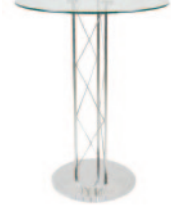
BT404/BT405 SQUARE BAR TABLE
30" OR 36" Square - Black, White



BT406 TRAVE BAR TABLE
32" Round - Chrome/Glass



BT407 BRAVO BAR TABLE
30" Round - Natural, Black, Walnut, White



BT410 CHROMA BAR TABLE
23.5" Round - Aluminum



BT413 MARTINI BAR TABLE
32" Round - Chrome/Glass



BT450 MANHATTAN BAR
Black/Stainless



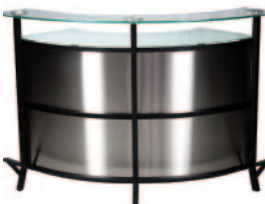
BT451 INFORMATION COUNTER
Black, White



BT453 MILANO BAR
Black, White



BT454 BALI BAR
Black, White



Modular Bars and LED Pedestals



BT460 ITALIA CURVED BAR
White, with light



BT461 ITALIA BAR
White, with light



BT462 ITALIA CORNER BAR
White, with light



BT463 ITALIA DELUXE BAR
White, with light



BT480 / BT481 / BT482 MOD CYLINDER PEDESTAL 21" Dia.
White, 18"H / 30"H / 42"H



BT483 / BT484 MOD CUBE PEDESTAL
White, 24x24"H / 21x42"H



BT485 MOD CURVED BENCH
White 48"x18"x20"H



BT490 LUMA CUBE
White, w/light 24x24"H



BT491 CHARGING CUBE
White 24x24"H - USB

BT486 MULTI COLOR LIGHT BOX.
Order for use with BT480 Through BT485



Conference and Office Chairs



CO500 DAVE CHAIR
Black



CO501 DANIELLE SIDE CHAIR
Black



CO502 OTTO CHAIR
Black, White



CO505 GUEST CHAIR
Black



CO506 EXECUTIVE MIDBACK CHAIR
Black



CO507 GUEST CHAIR
Black



CO508 MIDBACK CHAIR
Black



CO509 STACKABLE SIDE CHAIR
Black



CO510 STACKABLE ARM CHAIR
Black



CO512 TASK CHAIR
Black



CO513 TASK STOOL
Black, Adjustable



CO517 CAD STOOL
White, Adjustable



CO518 RECEPTION CHAIR
Black



www.resexpo.com

Custom Furniture Collection

Conference Tables



CF603 CONFERENCE TABLE
48" Round - Black, White, Grey, Maple, Cognac



CF605 RECTANGULAR CONFERENCE TABLE
6' Black, White, Maple, Cognac



CF606/CF608 CONFERENCE TABLE
6' & 8' Black, White, Grey



CF609 RECTANGULAR CONFERENCE TABLE
8' Black, White

Office Furniture



OF650 DESK TWO DRAWER
Black - Locking



OF652 LATERAL FILE
Black - Locking



OF653 STORAGE CABINET
Black, White - Locking



OF654 COMPUTER WORKSTATION
Black



OF658 SIDEBOARD
Brown



OF659 CRENZEA
White



OF670 PARSON DESK
Grey, White

Lounge Seating



LG703 MADRID LEATHER SOFA
Black, White



LG704 MADRID LEATHER LOVESEAT
Black, White



LG705 MADRID LEATHER CHAIR
Black, White



LG706 SCANDIC SOFA
Black, Red, White



LG707 SCANDIC LOVESEAT
Black, Red, White



LG708 SCANDIC CHAIR
Black, Red, White



LG712 SOLO SOFA
Black, Red



LG713 SOLO LOVESEAT
Black, Red



LG714 SOLO CHAIR
Black, Red



LG717 IBIZA CHAIR
Black, White



LG720 CAPRI SECTIONAL SOFA
Black, White



LG721 CAPRI SECTIONAL BENCH
Black, White



LG722 DANE SOFA
Grey



LG723 DANE CHAIR
Blue, Green, Orange, Taupe, Yellow



LG725 MADISON ARM CHAIR
Black, White

Lounge Seating



LG726 MADISON ARMLESS SECTIONAL
Black, White



LG727 MADISON CORNER SECTIONAL
Black, White



LG728 MARSHMALLOW SOFA
White



LG729 MIAMI CHAIR
Grey, White



LG730 SOHO CURVED BANQUETTE
White



LG731 SOHO CURVED BENCH
White



LG732 SOHO LOVESEAT
White



LG733 TRIBECA LEATHER SOFA
Grey



LG734 TRIBECA LEATHER LOVESEAT
Grey



LG735 TRIBECA LEATHER CHAIR
Grey



LG736 DAKOTA SOFA
Brown



LG738 DAKOTA CHAIR
Brown



LG750 BENCH OTTOMAN
Black, White



LG755 BLOCK OTTOMAN
Blue Microfiber, Black, Red, White Leatherette



LG756 ANGLE OTTOMAN
Black, Silver, White Leatherette



LG757 RECTANGLE BLOCK OTTOMAN
Black, Silver, White Leatherette



LG760 CAPRI OTTOMAN
Black, White



LG763 JAVA BENCH
Natural 72"



LG780 STEN SWIVEL CHAIR
Black, Red, White



LG787 PLUTO CHAIR
Black, White



LG788 LUNA CHAIR
Black, White



Occasional Tables



OT800 MONZA COCKTAIL TBL.
Black



OT801 MONZA COCKTAIL TBL.
Black



OT802 MONZA END TBL.
Black



OT803 MONZA SOFA TBL.
Black



OT804 TUSCAN COCKTAIL TBL.
Teak



OT805 TUSCAN END TBL.
Teak



OT806 HILO COCKTAIL TBL.
Chrome/Glass



OT807 HILO END TBL.
Chrome/Glass



OT814 PALMA COCKTAIL TBL.
Walnut



OT815 PALMA END TBL.
Walnut



OT816 PALMA SOFA TABLE
Walnut



OT821 VEGA TABLE 18" DIA.
Black, Blue, Green, Red, White, Yellow
Adjustable



OT822 VIENNA COCKTAIL TBL.
Silver/Glass



OT823 VIENNA END TBL.
Silver/Glass



OT828 ABBY COCKTAIL TABLE
White, Grey



OT829 ABBY END TABLE
White, Grey



OT830 JUPITER SIDE TABLE
Black, White



OT836 SIENA SOFA TABLE
Chrome/Glass



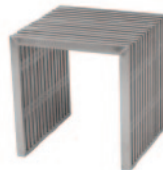
OT837 SIENA COCKTAIL TABLE
Chrome/Glass



OT838 SIENA END TABLE
Chrome/Glass



OT839 LINEAR COCKTAIL TABLE
Steel



OT840 LINEAR END TABLE
Steel



OT841 GIO COCKTAIL TABLE
Espresso



OT842 GIO END TABLE
Espresso



OT843 SPA COCKTAIL TABLE
Silver/Glass



OT844 SPA END TABLE
Silver/Glass



OT853 PORTLAND COCKTAIL TBL.
Walnut



OT854 PORTLAND END TBL.
Walnut



OT855 KLUB COCKTAIL TBL.
White



OT856 KLUB END TBL.
White



OT857 KLUB SOFA TABLE
White



OT858 KAI COCKTAIL TABLE
Black/Glass



OT859 KAI END TABLE
Black/Glass



OT860 FIJI COCKTAIL TABLE
Chrome/Glass



OT861 FIJI END TABLE
Chrome/Glass

Extras



XT199 FOLDING CHAIR
Black, Grey



XT900 REFRIGERATOR 4.1 CF
Black, White



XT906 ROPE
Black, Red



XT909 WATERFALL STAND
Chrome - Adjustable



XT910 COAT TREE
Steel



XT911 WASTEBASKET
Black



XT913 6-POCKET LIT. RACK
Black



XT915 CURVED 6-POCKET
Silver



XT948 5 TIER LOCKER
Black



XT916 COMPUTER PEDESTAL 42" H
24" Sq. Black, White - Locking



XT919 CUBE PEDESTAL 42" H
24" Sq. Black, White



XT922 LAURENCE SHELF 72" H
Black, White



XT923/XT924 METAL SHELVING
Black, Chrome 54"H or 72"H



XT925 CUBE SHELF
Grey, Red, White



XT950 LIMA LAMP
Black



XT951 LIMA FLOOR LAMP
Black



XT952 LUX TABLE LAMP
Black, White



XT953 LUX FLOOR LAMP
Black, White



XT957 TWIST FLOOR LAMP
Silver



XT958 LINEN LAMP
White/Chrome



XT959 LINEN FLOOR LAMP
White/Chrome



XT960 CURVE LAMP
Brown/Steel



XT961 CURVE FLOOR LAMP
Brown/Steel



XT970 PILLAR LIGHT
White - Multi color



www.resexpo.com

Booth Cleaning

IFT Chicago Section Suppliers' Night
November 9, 2016

Deadline To Receive Discounted Rates:
October 28, 2016

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208



Rosemont Exposition Services provides general cleaning and vacuuming of the aisle carpeting as well as vacuuming of all booth carpets ordered thru RES on the first day of the show. If you require additional booth cleaning, you must contract for it by using this form.

	BOOTH SIZE	DISCOUNT PER. SQ. FT.	TOTAL PER DAY	NUMBER OF DAYS	TOTAL
Booth Vacuum	_____	x \$0.35	\$ _____	X _____	\$ _____
Shampooing of Carpeting	_____	x \$0.45	\$ _____	X _____	\$ _____
Scrubbing, Mopping & Waxing of Tile Flooring	_____	x \$0.45	\$ _____	X _____	\$ _____
Porter Service		\$25.00/hr			
After 4:30 p.m. weekdays, Saturdays & Sundays		\$30.00/hr			

Special Instructions

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Internet & Telecommunications

Please Mail, Email or Fax Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

IFT Chicago Section Suppliers' Night
November 9, 2016

Deadline To Receive Discounted Rates:
October 28, 2016

INTERNET SERVICES

	TYPE	DISCOUNT	STANDARD	QUANTITY	TOTAL
Ethernet 768K line (One Computer Only)	E768K	\$400.00	\$525.00	_____	\$ _____
Basic Ethernet Service 1Mb (One Computer Only)	E1M	\$600.00	\$725.00	_____	\$ _____
Basic Ethernet Service up to 6 Computers (hub required) <i>* For service on 7 or more computers call for quote</i>	BE6	\$1,200.00	\$1,600.00	_____	\$ _____
Dedicated 1.5Mb Ethernet Service With Single IP	DE	\$1,650.00	\$2,000.00	_____	\$ _____
Additional Dedicated IP Address	DIP	\$200.00	\$250.00	_____	\$ _____

INTERNET EXTRAS

Note that the Wireless Router is a device rental and does not provide Internet Connectivity - please order the appropriate Internet Service Indicated in the Restriction.

	TYPE	DISCOUNT	STANDARD	QUANTITY	TOTAL
Cat5 Cabling per 10 ft.	CT5	\$15.00	\$25.00	_____	\$ _____
8 Port Switch	8HB	\$100.00	\$125.00	_____	\$ _____
16 Port Switch	16HB	\$125.00	\$150.00	_____	\$ _____
24 Port Switch	24HB	\$150.00	\$175.00	_____	\$ _____
Router 8 Port		\$100.00	\$125.00	_____	\$ _____
Wireless Router	WR	\$300.00	\$375.00	_____	\$ _____
VLAN CONNECTION - PRIVATE NETWORK		CALL FOR INFORMATION		_____	\$ _____

TELEPHONE SERVICES

	DISCOUNT	STANDARD	QUANTITY	TOTAL
Single Line Telephone <i>Includes single line phone with up to \$100 in local & long distance charges</i>	\$250.00	\$300.00	_____	\$ _____

TELEPHONE EXTRA SERVICES

Must be ordered with single line telephone

	DISCOUNT	STANDARD	QUANTITY	TOTAL
Extension within booth*				
Additional location with same number	\$50.00 ea.	\$70.00 ea.	_____	\$ _____
Hunting Lines*	\$20.00 ea.	\$35.00 ea.	_____	\$ _____
Two Line Phones/Speaker Phone*	\$50.00 ea.	\$70.00 ea.	_____	\$ _____

ORDER TOTAL \$ _____

Technical assistance is available and will be billable on a time basis at a rate of \$75.00 per hour with a minimum of 1/2 hour.

There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the first day of event.

There will be a 50% charge of the standard rate for Internet and Telecommunications services cancelled after show set-up has begun. No adjustments will be made after show closing.

Install Date: _____

LOCATION: Please identify and show location desired for each service on next page

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

**Use the squares to indicate the dimensions of your booth size.
Mark where you need your internet & phone drops.**

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Show Name: _____ Booth #: _____

Company Name: _____ Booth Size: _____

TERMS AND CONDITIONS

- 1) Order forms and payment must be received prior to the scheduled event opening to insure prompt order processing. Company Checks must be made payable to Rosemont Exposition Services. Personal checks will not be accepted. Booth numbers or locations must be identified on the face of the Internet & Telecommunications Order Form. Incomplete information will delay processing.
- 2) Rates listed for all connections include bringing the service to the booth in the most convenient manner, and do not include computer equipment unless ordered or intranet working cabling. Pricing for services is per location, defined as an individual booth, meeting room, ballroom or lobby area.
- 3) There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the first day of event.
- 4) There will be a 50% charge of the standard rate for Internet and Telecommunications services cancelled after show set-up has begun. No adjustments will be made after show closing.
- 5) Additional service and labor charges may be assessed for installation. Rates include all applicable taxes.
- 6) All material and equipment furnished by RES Telecommunications provider shall remain the property of RES Telecommunications provider and shall be removed only by RES Telecommunications personnel at the close of the show and/or event. Failure to return furnished equipment shall result in a charge equivalent to the replacement cost of the furnished equipment.
- 7) Booths requiring more than 30 ports require private T-1 service.

RES TELECOMMUNICATIONS RESPONSIBILITIES

- 1) RES Telecommunications will provide standard 10/100 Ethernet connections with station adapter connectors to each computer as determined by RES Telecommunications technical staff.
- 2) The client will be issued a valid TCP/IP address for each basic connection.
- 3) The client will be issued appropriate TCP/IP settings for dedicated service.
- 4) Due to the nature of the Internet, RES Telecommunications cannot guarantee any level of security, performance or accessibility beyond our gateway.
- 5) The choice of the Internet Service Provider (ISP) is at the sole discretion of RES Telecommunications. If the client requires that a specific vendor provide these services, arrangements must be made twelve (12) weeks before move-in.
- 6) Client requests for special services will be accommodated, but may incur charges beyond the standard Internet connections.

CLIENT RESPONSIBILITIES

- 1) At no time, will the client connect a DHCP server to the Convention Center Network.
- 2) The client must provide a list of all required connections, containing exact location (exhibit booth number, meeting room number, etc.).
- 3) If not renting, the client must provide the node equipment (personal computer, etc.) properly configured, as well as a standard Ethernet adapter card, rated for 10 Mbps, 10/100, RJ45 connection.
- 4) If not renting, the client is responsible for the proper configuration of computing machinery and software for the Internet and Ethernet communications. RES Telecommunications will provide client with basic configurations.
- 5) The client is responsible for all services outside of basic Internet connectivity. This includes e-mail services, ftp services, web servers, etc.

LIMITATION OF LIABILITY

In no event shall RES Telecommunications be liable to the client or to any other party for special, collateral, exemplary, indirect, incidental or consequential damages, whether such damages occur either prior or subsequent to, are alleged as a result of, tortious conduct, failure of the equipment of services of RES Telecommunications or breach of any of the provisions of the agreement, regardless of the form of action, whether in contract or in tort, including strict liability and negligence, even if RES Telecommunications has been advised of the possibility of such damages, or for any damages caused by the clients failure to perform his/her responsibilities. Such excluded damages include, but are not limited to, loss of profits, loss of use or interruption of business, or other consequential or indirect economic loss. RES Telecommunications is not responsible for any Internet security breaches before or beyond our gateway.

For customer services such as private LAN connectivity and special configurations or equipment not listed above please call for quote. Assigned IP Address (address will be confirmed once order is placed.) Technical assistance will be offered at a rate of \$75.00 per hour, straight time. Overtime is \$150.00 per hour.



www.resexpo.com

Audio Visual

IFT Chicago Section Suppliers' Night
November 9, 2016

Deadline To Receive Discounted Rates:
October 28, 2016

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

LABOR RATES: The Donald E. Stephens Convention Center is a union facility and union labor may be required with equipment rental.



For an extensive list of our inventory, labor rates, and detailed information, please call Anton Eleazar at 847-993-4816.

VIDEO

	QUANTITY	DISCOUNT	STANDARD	TOTAL
20" Monitor	_____ x	\$300.00	\$360.00	\$ _____
26" Monitor	_____ x	\$350.00	\$420.00	\$ _____
32" Monitor	_____ x	\$800.00	\$960.00	\$ _____
37" Monitor	_____ x	\$850.00	\$1,020.00	\$ _____
42" Monitor	_____ x	\$925.00	\$1,110.00	\$ _____
50" Monitor	_____ x	\$1,350.00	\$1,620.00	\$ _____
60" Monitor	_____ x	\$2,500.00	\$3,000.00	\$ _____
Monitor Floor Stand	_____ x	\$200.00	\$240.00	\$ _____
Monitor Wall Bracket	_____ x	\$125.00	\$150.00	\$ _____
Blu-Ray Player	_____ x	\$200.00	\$240.00	\$ _____
Video Cables	_____ x	\$75.00	\$90.00	\$ _____
Touch Screen Monitor	_____ x	call for quote		\$ _____
Video Wall	_____ x	call for quote		\$ _____

AUDIO

Powered Speaker	_____ x	\$300.00	\$360.00	\$ _____
Two Speaker P.A. System	_____ x	\$450.00	\$540.00	\$ _____
Four Speaker P.A. System	_____ x	\$600.00	\$720.00	\$ _____
Wireless Handheld Microphone	_____ x	\$300.00	\$360.00	\$ _____
Wireless Lavalier Microphone	_____ x	\$300.00	\$360.00	\$ _____
Wireless Headset Microphone	_____ x	\$300.00	\$360.00	\$ _____
Wired Handheld Microphone	_____ x	\$50.00	\$60.00	\$ _____
Wired Lavalier Microphone	_____ x	\$75.00	\$90.00	\$ _____
4 - Channel Audio Mixer	_____ x	\$75.00	\$90.00	\$ _____
Direct Box for Laptop/MP3 Player	_____ x	\$125.00	\$150.00	\$ _____

COMPUTER

PC Laptop Computer	_____ x	\$600.00	\$720.00	\$ _____
Mac Laptop Computer	_____ x	\$750.00	\$900.00	\$ _____
Black & White Printer	_____ x	\$450.00	\$540.00	\$ _____
Color Printer	_____ x	\$600.00	\$720.00	\$ _____
All In One Printer/Fax/Copier/Scanner	_____ x	\$800.00	\$960.00	\$ _____
Microsoft Office Software	_____ x	\$125.00	\$150.00	\$ _____

ADDITIONAL SERVICES

Truss Booth Lighting	_____ x	call for quote		\$ _____
Videography	_____ x	call for quote		\$ _____

Delivery Date & Time: _____ Pick-Up Date & Time: _____ ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Labor Order Form

IFT Chicago Section Suppliers' Night
November 9, 2016

Deadline To Receive Discounted Rates:
October 28, 2016

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

	NUMBER OF WORKERS NEEDED	SET-UP DATE	HOURS	SET-UP TIME	DISMANTLE DATE	HOURS	DISMANTLE TIME
Carpenters							
Decorators							
Crew of 2 Riggers							
Electricians							
Plumbers							

TERMS AND CONDITIONS

When ordering labor, please be aware of the following:

- 1) This advance labor request will be considered as only a reservation for labor.
- 2) On the day and time that you require labor, you must go to the Labor Service Desk and pick up and sign out your labor crew.
- 3) The labor crew will not be sent to your booth without being signed out.
- 4) Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.
- 5) All labor is billed at one-half hour minimum for each man.
- 6) Number of workers required will be determined by labor foreman.
- 7) Straight time is 8:00 am to 4:30 pm weekdays, for Carpenters, Decorators, Teamsters and Riggers, and 8:00 am to 4:00 pm weekdays for electricians and plumbers.
- 8) Please contact RES or see Service Center for a breakdown of the overtime/double time schedules.

ADVANCE HOURLY LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$110.00	\$165.00	\$220.00
Decorator	\$100.00	\$150.00	\$200.00
Teamster	\$75.00	\$112.50	\$150.00
Rigger	\$115.00	\$172.50	\$230.00
Electrician	\$99.00	\$148.50	\$198.00
Plumber	\$99.00	\$N/A	\$198.00

HOURLY LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$117.50	\$172.50	\$227.50
Decorator	\$107.50	\$157.50	\$207.50
Teamster	\$82.50	\$120.00	\$157.50
Rigger	\$122.50	\$180.00	\$237.50
Electrician	\$106.50	\$159.75	\$213.00
Plumber	\$106.50	\$N/A	\$213.00

HOURLY EQUIPMENT RENTAL RATES

Fork Lift - 5,000 lb w/o operator	\$125.00
Fork Lift - 15,000 lb w/o operator	\$175.00
Scissor Lift w/o operator	\$125.00
Condor Lift w/o operator	\$175.00



Fork Lift



Scissor Lift



Condor Lift

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



Installation & Dismantle Labor Order Form

www.resexpo.com

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

IFT Chicago Section Suppliers' Night
November 9, 2016

Deadline To Receive Discounted Rates:
October 28, 2016

INSTALLATION & DISMANTLE SUPERVISION

Rosemont Exposition Services can provide I & D Supervision Services for exhibiting companies which are unable to be present at set-up and/or dismantle.

- We authorize Rosemont Exposition Services to supervise the set-up/dismantle of our exhibit.
- Set-Up Dismantle

Number of pieces/crates to arrive for booth assembly: _____
(not to include display materials, i.e. product, literature, misc.)

- We plan to ship our crated material to the Advance Warehouse
- We plan to ship our materials direct to the Donald E. Stephens Convention Center

PLEASE SUBMIT PROPER DIAGRAMS/DRAWINGS WITH INSTRUCTIONS FOR BOOTH ASSEMBLY

	NUMBER OF WORKERS NEEDED	SET-UP DATE	HOURS	SET-UP TIME	DISMANTLE DATE	HOURS	DISMANTLE TIME
Carpenters							
Decorators							
Crew of 3 Riggers							

DISCOUNT I&D LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$142.50	\$215.00	\$285.00
Decorator	\$130.00	\$200.00	\$260.00
Rigger	\$145.00	\$220.00	\$290.00

STANDARD I&D LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$150.00	\$222.50	\$292.50
Decorator	\$137.50	\$207.50	\$267.50
Rigger	\$152.50	\$227.50	\$297.50

HOURLY EQUIPMENT RENTAL RATES

Fork Lift - 5,000 lb w/o operator	\$125.00
Fork Lift - 15,000 lb w/o operator	\$175.00
Scissor Lift w/o operator	\$125.00
Condor Lift w/o operator	\$175.00



Fork Lift



Scissor Lift



Condor Lift

Straight time is 8:00 am to 4:30 pm weekdays.

Please contact RES or see Service Center for a breakdown of the overtime/double time schedules.

All labor is billed at one-half hour minimum for each man.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



State of Illinois legislative changes have modified work rule jurisdictions and wage scale schedules in the Chicagoland area. There are seven major unions that have some jurisdiction in the Chicagoland area. The following guidelines will help you in preparing your exhibit to understand these jurisdictions.

WHAT AN EXHIBITOR CAN DO WITHOUT UNIONS IN THE CHICAGOLAND AREA

Recent work-rules modifications now enable exhibitors to perform several set-up tasks which in the past were under jurisdiction. Each of these are itemized below, and must be completed by a full-time employee of the exhibiting company.

- 1) Exhibitors may set up and dismantle their own booth displays.
- 2) Exhibitors may use hand tools and power tools to perform work within their booths.
- 3) Exhibitors may affix clamp-on lights to the top of their booth displays.
- 4) Exhibitors may calibrate and do repair work on internal circuit boards, and do interconnecting of peripheral computer equipment.
- 5) Exhibitors may do the connection of lighting, video equipment and light bulbs to an electrical outlet when the outlet has been ordered by the exhibitor.
- 6) Exhibitors may hang pictures, graphics, logos, etc. onto a backwall display when such items are designed to be affixed by pre-set velcro strips, permanently mounted hooks, or snaps.
- 7) Exhibitors may hand carry small packages, pop-up displays and desktop computer equipment provided it can be done without the use of a fork-lift, flatcart or dollie, only from a designated parking area.
- 8) Exhibitors may inflate balloons.
- 9) Video taping may be done by exhibitors within the confines of their own booths using equipment owned or rented by the exhibiting company, provided such taping does not conflict with show management regulations, and does not require tools or ladders.
- 10) Exhibitors may un-pack, re-pack and set out their own product line within the booth for display purposes.

CARPENTERS UNION

Carpenters handle the erection and dismantling of display and exhibit booths. This includes all display work with the exception of machinery, signs or lighted headers, unless the sign or header is a permanently attached part of the display. Carpenters also recreate machines for outbound loading. Millwrights, a division of the carpenters union, handle the assembly and the leveling of machinery, as well as the attachment of all guards and shields.

DECORATORS UNION

Decorators handle the installation of signs, drape background, table skirting, and all other items of decorative nature that must be done after a display background is erected.

ELECTRICAL UNION

Electricians handle all electrical work, which includes supplying power lines to your booth, connecting equipment to the proper outlets, installing any signs or headers that are lighted, unless they are permanently attached to the exhibit backwall, and the running of cable within the exhibitors booth.

MACHINERY MOVERS & RIGGERS UNION

Riggers handle all machinery. This includes the unloading of the machines from the trucks, moving the materials to your booth, and a one-time spotting of display ready equipment, which the exhibitor must supervise at the time of unloading. Riggers also remove skids and reskid machines, uncrate machines, and respot machines in the booth if needed. This service must be ordered as needed, at exhibitor's expense.

PLUMBERS UNION

Plumbers handle all plumbing work such as compressed air, water/drain, or natural gas.

TEAMSTERS UNION

Teamsters handle all freight inside the exhibit hall. They unload all trucks or vehicles, deliver the materials to your booth, and remove and reload materials at the close of the show.

THEATRICAL STAGEHANDS UNION

Stagehands assemble portable lighting and sound systems as well as picture screens 10' x 14' in size and larger. They also set stages, operate lighting and sound consoles, and hang lighting trusts and speaker systems.



www.resexpo.com

Material Handling/Shipping Instructions

IFT Chicago Section Supplier's Night
November 9, 2016



- 1) **TO GUARANTEE SHIPMENTS ARE DELIVERED TO YOUR BOOTH BY 8:00 AM ON NOVEMBER 9, 2016 PLEASE SEND YOUR SHIPMENTS IN ADVANCE TO THE RES WAREHOUSE.**

- 2) **ADVANCE SHIPMENTS RECEIVED AT THE WAREHOUSE**

Advance shipments received at our warehouse on/or prior to **November 7, 2016** will be weighed, inspected and charged at a rate of **\$35.00** per cwt., (100lb. minimum) to the individual exhibitor. This charge includes up to 30 days storage prior to the opening of the show, delivery to the exhibitor's booth and removal to loading dock at the close of the show, as well as reloading onto outbound carriers. The rate also includes the pick-up, storage and return of the empty crates and cartons.

- 3) **WHEN TO SHIP**

Advance shipments will be accepted at the RES warehouse beginning **October 3, 2016**. Shipments to the Donald E. Stephens Convention Center should be timed to arrive on **November 9, 2016** only. No earlier.

- 4) **WHERE TO SHIP**

DIRECT SHIPMENTS

Address all shipments to Donald E. Stephens Convention Center:

Exhibitors name:

Booth number:

IFT Chicago Section Supplier's Night
c/o Rosemont Exposition Services, Inc.
9300 Williams Street
Rosemont, Illinois 60018

ADVANCE SHIPMENTS

Address all shipments to Warehouse:

Exhibitors name:

Booth number:

IFT Chicago Section Supplier's Night
c/o Rosemont Exposition Services, Inc.
3412 N. River Road
Franklin Park, Illinois 60131

- 5) **INTERNATIONAL & CANADIAN SHIPMENTS:**

Neither RES, Inc. nor the Donald E. Stephens Convention Center can provide a tax ID number for customs clearance. It is the responsibility of a licensed customs broker to provide this service and insure passage of show materials into the United States. All freight should be consigned to a certified broker for customs clearance. If your company does not have a customs broker please call R.E. Rogers at 847-806-9200 for international shipping assistance.

- 6) To assist you in setting up your **OUTGOING SHIPMENT**, Rosemont Exposition Services, Inc. will have a drayage desk located at the Exhibitor's Service Center, where labels, shipping instruction forms and shipping information will be available.
- 7) At the close of the show, where carriers fail to pick up or refuse to accept shipments, the drayage contractor reserves the right to re-route such shipment where no disposition is provided. Material may be hauled to a warehouse pending notice from the exhibitor. They will be charged accordingly for this service. No liability will be assumed as a result of such re-routing or handling.
- 8) Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.
- 9) No material may be loaded or removed from the Exhibit Hall until **6:00 pm on November 9, 2016**. Any freight left in the Exhibit Hall **after 7:30 pm on November 9, 2016** will be re-routed in accordance with the conditions in item # 4 of these Shipping Instructions.

ADVANCE WAREHOUSE SHIPPING

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____
exhibitor name

Booth#: _____

IFT CHICAGO SECTION SUPPLIERS' NIGHT
C/O ROSEMONT EXPOSITION SERVICES, INC.
3412 N. RIVER ROAD
FRANKLIN PARK, IL 60131

DELIVER NO LATER THAN NOVEMBER 7, 2016

ADVANCE WAREHOUSE SHIPPING

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____
exhibitor name

Booth#: _____

IFT CHICAGO SECTION SUPPLIERS' NIGHT
C/O ROSEMONT EXPOSITION SERVICES, INC.
3412 N. RIVER ROAD
FRANKLIN PARK, IL 60131

DELIVER NO LATER THAN NOVEMBER 7, 2016

DIRECT SHIPMENT TO THE CONVENTION CENTER

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____
exhibitor name

Booth#: _____

IFT CHICAGO SECTION SUPPLIERS' NIGHT
C/O ROSEMONT EXPOSITION SERVICES, INC.
DONALD E. STEPHENS CONVENTION CENTER
9300 WILLIAMS STREET
ROSEMONT, IL 60018

DELIVER ON NOVEMBER 9, 2016 ONLY

DIRECT SHIPMENT TO THE CONVENTION CENTER

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____
exhibitor name

Booth#: _____

IFT CHICAGO SECTION SUPPLIERS' NIGHT
C/O ROSEMONT EXPOSITION SERVICES, INC.
DONALD E. STEPHENS CONVENTION CENTER
9300 WILLIAMS STREET
ROSEMONT, IL 60018

DELIVER ON NOVEMBER 9, 2016 ONLY